PGDCAA/DCA/CCA-03

June - Examination 2018

PGDCAA / DCA / CCA Examination

Elementary Computer Accounting

Paper - PGDCAA/DCA/CCA-03

Time : 3 Hours]   **[Max. Marks :- 100**

Note: The question paper is divided into three sections A, B and C. Write answers as per the given instructions.

Section - A $10 \times 2 = 20$
(Very Short Answer Questions)

Note: Answer **all** questions. As per the nature of the question delimit your answer in one word, one sentence or maximum up to 30 words. Each question carries 2 marks.

1) (i)   What do you mean by computer based accounting?

    (ii) What is voucher?

    (iii) What do you mean by minimum level of stock?

    (iv) What is GST?

    (v)   What is Zero based budgeting?

    (vi) Write the names of any two accounting software.

    (vii) What is real account? Write its rule.

(viii) What is spreadsheet?

(ix) Write formula of Operating Expenses Ratio.

(x) What is ABC Analysis?

Section - B

$4 \times 10 = 40$

(Short Answer Questions)

Note: Answer **any four** questions. Each answer should not exceed 200 words. Each question carries 10 marks.

2) What is EOQ? Explain it in detail.

3) What is master budget? Explain its importance.

4) Explain "Three Column Cash Book".

5) Write the importance of preparing cash flow statement in an organization.

6) Write short notes on :-
   (i) Valuation of stock
   (ii) Petty Cash Book

7) What do you mean by profit? Explain any two profitability ratios.

8) Write functional procedure of working with tally.

9) Explain various features of Quick book, related to pay role aspect.

Section - C $2 \times 20 = 40$

(Long Answer Questions)

Note: Answer **any two** questions. You have to delimit your each answer maximum up to 500 words. Each question carries 20 marks.

10) What is funds flow statement? Explain the utility of it, in financial analysis.

11) Describe the various types of accounting software available in market. Which accounting software is best and why?

12) Write an essay on "Role of accounting softwares in managing business organizations".

13) Write short notes on :-
    (i)   Fixed budget Vs. Flexible budget
    (ii)   Bank Reconciliation statement

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