

PGDCAA / DCA / CCA-02

June - Examination 2016

PGDCAA / DCA / CCA Examination**Fundamentals of Accounting****Paper - PGDCAA / DCA / CCA-02****Time : 3 Hours]****[Max. Marks :- 100**

Note: The question paper is divided into three sections A, B and C. Write answers as per given instructions.

Section - A**10 × 2 = 20**

(Very Short Answer Questions)

Note: Answer **all** questions. As per the nature of the question you delimit your answer in one word, one sentence or maximum upto 30 words. Each question carries 2 marks.

- 1) (i) What are fixed assets?
- (ii) Under which accounting principle, quality of manpower is not recorded in the books of accounts?
- (iii) What do you understand by posting?
- (iv) Which account should be debited, if wages are paid for installation of machine?
- (v) What is contra entry?
- (vi) Give two examples of entries which appear in a 'Journal proper'.

- (vii) State any two limitations of financial statement analysis.
- (viii) Name any two ratios to know the 'short term - solvency' of the firm.
- (ix) List any two investing activities which result into outflow of cash.
- (x) What is mean by 'funds from operations'?

Section - B**4 × 10 = 40**

(Short Answer Questions)

Note: Answer **any four** questions. Each answer should not exceed 200 words. Each question carries 10 marks.

- 2) Classify different type of accounts and explain rules of journalising in these accounts.
- 3) What do you understand by 'subsidiary books'. Describe the objects of preparing such books.
- 4) Write explanatory notes on the following:
 - (i) Outstanding expenses
 - (ii) Prepaid expenses
 - (iii) Accrued income
 - (iv) Unearned income
- 5) Distinguish between:
 - (i) Trial Balance and Balance Sheet
 - (ii) Profit and Loss Account and Balance Sheet
- 6) What is a 'Petty Cash Book'? Explain the method of posting in a petty cash book.

- 7) Explain the meaning of 'funds flow statement. What are the various sources and uses of funds?
- 8) Write short notes on:
- (i) Trend Analysis
 - (ii) Current Ratio
- 9) From the following information prepare cash flow statement for the year ended 31st March 2015:

Particulars	Rs.
Opening Cash Balance	10,000
Closing Cash Balance	12,000
Decrease in Trade receivables	5,000
Increase in Trade payables	7,000
Sales of Fixed Assets	20,000
Redemption of debentures	50,000
Net profit for the year before tax	20,000

Section - C

2 × 20 = 40

(Long Answer Questions)

Note: Answer **any two** questions. You have to delimit your each answer maximum upto 500 words. Each question carries 20 marks.

- 10) Define accounting. Who are the users of accounting and state briefly the information needs of them.
- 11) What is Trial Balance? What are the objects of preparing it? Discuss the methods of preparation of a Trial Balance.

12) Write short notes on:

- (i) Basic Accounting concepts
- (ii) Schedule of changes in working capital

13) Following is the Trial Balance of Ganesh on 31st March 2014. Draw the Final Accounts from the balances therefrom:

Trial Balance
as on 31st March 2014

Particulars	Debit ₹	Credit ₹
Capital		1,50,000
Stock on 1 st April 2013	30,000	
Cash at Bank	10,000	
Cash in Hand	5000	
Machinery	1,00,000	
Furniture	13,000	
Purchases	2,00,000	
Wages	50,000	
Carriage inwards	33,000	
Salaries	70,000	
Discount Allowed	4,000	
Discount Received		5,000
Advertising	50,000	
Office Expenses	40,000	
Sales		5,00,000
Sundry Debtors	90,000	
Sundry Creditors		40,000
	6,95,000	6,95,000

Value of closing stock as on 31st March 2014 was ₹ 50,000.