

BBA-11

December - Examination 2025

Bachelor of Business Administration (II Year) Examination

COMPUTER APPLICATIONS IN MANAGEMENT

Paper : BBA-11

[Time: 3 Hours]

[Maximum Marks: 70]

Note :- The question paper is divided into three Sections A, B and C. Write answers as per the given instructions.

Section-A

7×2=14

(Very Short Answer Type Questions)

Note :- Answer **all** questions. As per the nature of the question delimit your answer in one word, one sentence or maximum up to **30** words. Each question carries **2** marks.

1. (i) What do you mean by Data Transfer?
- (ii) Write the names of any two output devices.
- (iii) What do you mean by Secondary Storage?
- (iv) What is File Handling in Windows?
- (v) Write any four Commands of Ms-Word.
- (vi) What do you mean by OSI Reference Model?
- (vii) What do you mean by DSS?

Section-B

4×7=28

(Short Answer Type Questions)

Note :- Answer **any four** questions. Each answer should not exceed **200** words. Each question carries **7** marks.

2. Explain the classification of computer in detail.
3. What do you mean by Input Devices? Write utility of any two input devices.
4. Explain the functioning of the network access layer of TCP/IP.
5. What do you mean by Desktop? Explain various elements of Desktop.
6. What do you understand by the term Domain Names? Explain its role.
7. What is MS Access? How a user can create New Database in MS Access?
8. What is the network topology? Explain its features and functioning.
9. Write any 10 commands of MS-Excel. Also state the use of MS-Excel in managing businesses.

(Long Answer Type Questions)

Note :- Answer **any two** questions. You have to delimit your each answer maximum up to **500** words. Each question carries **14** marks.

10. What is a computer network? Explain its various types.
11. What do you mean by MIS? What are the various steps that are adopted to implement an MIS?
12. What is Database Management? Explain data model used in creation of database.
13. How to make an outsourcing decision? Also explain benefits and drawbacks of outsourcing.
