

MP-104

December - Examination 2025

Master of Business Administration (Ist Year) Examination

FUNDAMENTALS OF INFORMATION TECHNOLOGY

Paper : MP-104

[Time: 3 Hours]

[Maximum Marks: 80]

Note :- The question paper is divided into three Sections A, B and C. Write answers as per the given instructions.

Section-A

8×2=16

(Very Short Answer Type Questions)

Note :- Answer **all** questions. As per the nature of the question delimit your answer in one word, one sentence or maximum up to **30** words. Each question carries **2** marks.

1. (i) Define software.
- (ii) Write the command to print a file in MS-DOS.
- (iii) What do you mean by LAN?
- (iv) What do you mean by B2B?
- (v) Explain two benefits of Mail Merge.
- (vi) Explain two uses of Electronic Spreadsheet.
- (vii) What is WWW?
- (viii) What do you mean by Cyber Fraud?

Section-B

4×8=32

(Short Answer Type Questions)

Note :- Answer **any four** questions. Each answer should not exceed **200** words. Each question carries **8** marks.

2. Differentiate between RAM and ROM. Explain their utility.
3. What are the internal and external commands in MS-Word? Discuss.
4. What do you understand by Windows? Which window do you prefer? Explain the reasons.
5. What is word processing? Explain the features of MS-Excel.
6. What is a database? How is it useful for businesses now-a-days? Explain.
7. How does globalization affect Information Technology? Explain.
8. What do you mean by E-mail? Explain its uses and functioning in detail.
9. What do you understand by the term video conferencing? Explain any two software used for video conferencing.

Section-C

2×16=32

(Long Answer Type Questions)

Note :- Answer **any two** questions. You have to delimit your each answer maximum up to **500** words. Each question carries **16** marks.

10. What do you mean by software? Explain their functions and utility in modern business era.
11. Describe a step-by-step procedure to create a database.
12. What is Internet? Explain all the advantages and disadvantages of internet.
13. Explain the term AI. List traits or capabilities that an intelligent system needs to display.
