

BBA-08

December - Examination 2025

Bachelor of Business Administration (IInd Year) Examination

HUMAN RESOURCE MANAGEMENT

Paper : BBA-08

[Time: 3 Hours]

[Maximum Marks: 70]

Note :- The question paper is divided into three Sections A, B and C. Write answers as per the given instructions.

Section-A

7×2=14

(Very Short Answer Type Questions)

Note :- Answer **all** questions. As per the nature of the question delimit your answer in one word, one sentence or maximum up to **30** words. Each question carries **2** marks.

1. (I) What do you understand by HRM functions?
- (II) What do you mean by Top Management?
- (III) What is secondary data collection?
- (IV) What do you mean by Internal Recruitment?
- (V) Why job rotation is an important technique? Explain.
- (VI) What is Performance Appraisal? Explain.
- (VII) What do you mean by Incentive?

Section-B

4×7=28

(Short Answer Type Questions)

Note :- Answer **any four** questions. Each answer should not exceed **200** words. Each question carries **7** marks.

2. Explain the barriers to HRP. Bring out the requisites for effective planning.
3. What do you understand by Human Resource Management? Why is it needed?
4. What do you mean by Job Analysis? Explain the steps in Job Analysis.
5. What do you understand by fringe benefits? What are its essential features?
6. Discuss in detail different factors that generally affect compensation decision of an organization.

7. What do you mean by industrial relations? Describe different growth phases of trade union in India.
8. Briefly explain the advantages of career planning in detail.
9. What do you mean by “HRA”? Explain in detail.

Section-C

2×14=28

(Long Answer Type Questions)

Note :- Answer **any two** questions. You have to delimit your each answer maximum up to **500** words. Each question carries **14** marks.

10. According to you, what should be done to have an effective performance appraisal system in your organization? Explain.
11. Explain the machinery for prevention and settlement of industrial disputes in India.
12. What do you mean by “Selection Process”? Explain various steps involved in the selection of personnel.
13. What do you mean by “Work Ethics”? What are the different points to be considered in managing ethics in a workplace?
