

PGDCAA-01
December – Examination 2021
PGDCAA Examination
Basics of Computer
Paper : PGDCAA-01

Time : 1½ Hours]

[Maximum Marks : 100

Note :- The question paper is divided into two Sections A and B. Write answers as per the given instructions.

Section-A

5×4=20

(Very Short Answer Type Questions)

Note :- Answer any *five* questions. As per the nature of the question delimit your answer in one word, one sentence or maximum up to **30** words. Each question carries 4 marks.

1. (i) Name any *two* types of Computer.
- (ii) Write any *two* uses of I/O devices.

- (iii) What is Virtual memory ?
- (iv) Write any *two* benefits of OMR.
- (v) What is Desktop ?
- (vi) List any *two* OS components.
- (vii) Write the use of Process Control Block.
- (viii) What is internal storage ?
- (ix) What is disk partition ?
- (x) Write any *two* commands related to formatting.

Section–B **20×4=80**

(Short Answer Type Questions)

Note :- Answer any *four* questions. Each answer should not exceed **200** words. Each question carries 20 marks.

- 2. What is software and hardware ? Explain differences and types.
- 3. What are the different types of Output devices and their use ?
- 4. What is Unicode ? Describe its utility.

- 5. What do you mean by process management ? Explain its functioning.
- 6. What are the internal and external commands in MS-DOS ?
- 7. What is the difference between primary and secondary memory ? Write their importance.
- 8. State the functioning of MICR input devices in present business era.
- 9. What is disk space management ? Explain its mechanism.