

CFE-01
December – Examination 2021
CFE Examination
ENGLISH
(English in Specific Situations)
Paper : CFE-01

Time : 1½ Hours]

[Maximum Marks : 50

- Note :-* I. The question paper is divided into two Sections A and B. Write answers as per the given instructions.
- II. Section-A contains Very Short Answer Type Questions (one word, one sentence and definitional type). All questions in this section are compulsory. Each question will be of 1 mark and maximum word limit will be 30 word. Maximum marks of this section will be 10 marks.

Section-A

1×10=10

(Very Short Answer Type Questions)

1. (i) How many parts have an essay ?

- (ii) Make one sentence with the phrasal verb :
put on.
- (iii) Write the definition of Précis.
- (iv) What is an E-mail ?
- (v) Make one sentence with the phrasal verb :
bring up.
- (vi) Make one sentence with the idiom :
cats and dogs.
- (vii) Write antonyms of :
agreement, modesty.
- (viii) Write synonyms of :
hideous, junk.
- (ix) Write the meaning of homonyms :
berth–birth.
- (x) Where should you place ‘signature’ in a
letter ?

Section–B **4×10=40**

(Short Answer Type Questions)

Note :- This section contains eight question. Examinees will have to answer any *four* questions. Each

question will be of 10 marks. The weightage of this section will be of 40 marks. Examinees have to delimit each answer in maximum **200** words.

2. What are the different types of proposals ? Give a brief description of each type.
3. Write an essay on Presentation skills.
4. Write the contents of minutes of a meeting.
5. Discuss the essential qualities of a good style.
6. Define two types of Listening.
7. What do you know about diction and style ?
8. Write how to check an E-Mail ?
9. Write down the format of a Resume.