MP-203(Old)/MP-108

December - Examination 2017

Master of Business Administration - I Year Examination

Human Resource Management

Paper - MP-203(Old)/MP-108

Time : 3 Hours]   **[Max. Marks :- 80**

Note: The question paper is divided into three sections A, B and C. Write answers as per given instructions.

Section - A $8 \times 2 = 16$

(Very Short Answer Questions)

Note: Answer **all** questions. As per the nature of the question delimit your answer in one word, one sentence or maximum upto 30 words. Each question carries 2 marks.

1) Explain the following terms within 30 words each.

   (i)   Human Resource.

   (ii) Trade Union.

   (iii) Selection.

   (iv) Social Security.

   (v)   Human Capital

(vi) Job Analysis.

(vii) Job Description.

(viii) Job Evaluation.

Section - B $4 \times 8 = 32$

(Short Answer Questions)

Note: Answer **any four** questions. Each answer should not exceed 200 words. Each question carries 8 marks.

2) What is the process of selection in any organisation?

3) Explain Human Resource Management in detail with its main functions.

4) Why is Human Resource planning important in organisation? Elaborate in detail.

5) Write short note on wages and salary administration of a firm.

6) What do you understand by job evaluation? Why job evaluation is important in any organisation? Discuss.

7) What are the measures of Health, Safety and Social Welfare? Explain in detail.

8) What do you understand by Industrial Relations? Why Displinary Action is important in Industrial Relations? Explain.

9) Discuss the significance of career planning.

Section - C 2 × 16 = 32
(Long Answer Questions)

Note: Answer **any two** questions. You have to delimit your each answer maximum upto 500 words. Each question carries 16 marks.

10) What are the various methods of recruiting employees in an organisation? Explain in detail.

11) Write short notes on :–

   (i)   Voluntary Arbitration

   (ii) Collective Bargaining

12) Explain the process of Human Resource Research in detail.

13) Write short notes on "Training and Development methods"

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